



Vocational Education and Training delivered to Secondary Students (VETdSS) Training Options 2024



CONTENTS

3

Our College

4

Introduction

5

Applications and Eligibility

6

Responsibilities

Course Offerings

7

Overview of Offerings

8-16

Pre-Apprenticeships in School (PAIS)

17-51

VET in Schools

52

Additional Information/Contact us

▶▶ We cover the South West and Great Southern

INDIAN OCEAN



By engaging with industry, we can ensure we are meeting the high standards required for training and assessing. This means on completion of your course you can be sure you will have the right skills and knowledge to do the job you have trained for.

Our highly skilled lecturers have worked, or still work, in their industry and have specialised training and assessing skills.

To help you secure your dream job, you will receive a nationally recognised qualification that will be welcomed by business and industry.

We provide the training to equip you with the skills you need to get the job you want



Introduction

The Vocational Education and Training delivered to Secondary Students (VETdSS) program provides secondary students with the opportunity to integrate their traditional academic studies with a vocational education study pathway.

Successful completion of a vocational qualification provides students with credits towards a nationally recognised VET qualification that will give a competitive advantage to gain employment in their chosen career or undertake further training. Students who are enrolled in a VETdSS course attend a South Regional TAFE campus one or two days per week.

This booklet provides information on the range of qualifications being offered at South Regional TAFE campuses under the VETdSS program for 2024.

South Regional TAFE offers a range of courses and pre-apprenticeships as part of our VETdSS programs.

Information covered in this booklet includes, minimum entry requirements, delivery details, costs, and uniform requirements (if applicable).

The VETdSS program pathway offers opportunities to:

- Develop your work, employability, and life skills, whilst broadening your career options
- Gain a realistic view of industry expectations and to develop industry specific skills
- Improve your future employment prospects, your chances of selection for other training courses and can offer pathways into higher education in the future
- Study in an adult learning environment

Who can apply?

Applications will be accepted from students who can meet the following criteria:

- Currently enrolled at a secondary school and commencing Year 10, 11 or 12 in 2024
- Will pass or have passed Year 10 with a 'C' grade average or with Curriculum Framework Level 3.5 or better (the Year 10 mid-year report MUST be included for application purposes)*

*Those unable to meet this criteria can provide a reference from their School to support the application

- Have completed and passed the online literacy and numeracy assessment (NAPLAN or OLNA)
- Student application has been endorsed by their school
- Meet Australian citizenship and/or visa requirements
- Year 12 Students applying for year long (i.e., 4 Terms) courses will need to commit to attending classes until mid-December.

How to apply?

- + Apply online via a link on the South Regional TAFE website Southregionaltafe.wa.edu.au
- + An applications booklet is located on the website for further information.
- + Applications for 2024 programs, open on **Monday 24th July 2023**
- + Applications close on **Monday 14th August 2023**
- + Late applications and applications not submitted online (via email, post, phone call etc.) will not be accepted.

Competitive courses

Competitive courses will require an interview. Applicants must be available for an interview between

Monday 11th to Friday 22nd of September 2023.

Preparing for your interview

Prepare like you would for a job interview, bring a copy of your resume, any certificate or awards, portfolio if you have one. Extra experience in the chosen field will always help towards your application, e.g., Volunteering, any work experience, and hobbies.

Fees and Charges

Secondary school students undertaking VETdSS programs as part of their secondary education including pre-apprenticeships in schools are exempt from tuition, resource, and enrolment fees.

However, depending on the chosen course students may be required to purchase a uniform, protective equipment, textbooks, or trade equipment/tools/licenses.

Note: Some sub-class visa holders will be required to pay full fees

Key program details and responsibilities

- Students attend their chosen campus 1 or 2 days a week for the allocated length of their course
- For some Pre-apprenticeship courses, after the designated delivery requirements one of the TAFE attendance days will become a work placement day. The student will attend a work placement to put learnings into practice and gain industry experience, enhance knowledge and refine skills. Other courses may require Work-placement to occur in students own time i.e., school holiday periods
- You will experience learning in an adult environment with students of all ages and backgrounds
- There is an expectation that when attending classes, you will assume greater responsibility for your own care and safety, as a responsible young adult
- All students enrolled at South Regional TAFE are expected to adhere to the student code of conduct. (a copy is located on our website)
- Whilst attending South Regional TAFE, you are under the supervision of the lecturer taking the class
- You will not be supervised during break times
- You are expected to remain within the College grounds unless you provide your lecturer with written notification from your parent/guardian or school
- You are responsible for your own travel arrangements to your chosen campus and work placement (if applicable)
- You are required to attend all your classes including those that may occur on a designated school pupil free day
- Attendance is recorded and all absences are reported to your school. You are required to notify your lecturer if you will not be attending
- You are expected to dress appropriately whilst on campus. Some courses have uniform requirements which must be adhered to, or you may not be able to attend on that day. When special or protective clothing and/or footwear is required, it must be worn without exception.

COVID-19

From Friday 10 June 2022, most Western Australian workers will no longer need to be vaccinated to attend previously mandated workplaces, however Healthcare and health support workers in hospitals and primary health care settings, residential aged care and disability settings still must be triple dose vaccinated to enter their workplace. Students enrolled in courses that require them to undertake mandatory work placement with an employer in those sectors must be triple dose vaccinated prior to their work placement commencing.



Campus Offerings 2024

	Albany	Bunbury	Busselton	Collie	Denmark	Esperance	Katanning	Manjimup	Margaret River	Narrogin
PRE- APPRENTICESHIPS										
Pre- App Automotive Servicing Technology(Light Vehicle Servicing)	✓	✓								
Pre- App Automotive Servicing Technology(Heavy Vehicle Servicing)		✓								
Pre App Building and Construction (Painting and Decorating)		✓								
Pre App Electrotechnology (Career Start)	✓	✓								
Pre- App Engineering (Heavy Fabrication)*	✓									
Pre-App Kitchen Operations (Commerical Cookery/Patisserie)*		✓							✓	
Pre- App Plumbing*	✓									
AGRICULTURE, ANIMALS, SCIENCE AND ENVIRONMENT										
Certificate II in Advanced Wool Handling										✓
Certificate II in Agriculture*						✓		✓		
Certificate III in Agriculture*								✓		
Certificate II in Conversation and Ecosystem Management		✓								
Certificate II in Horticulture*		✓	✓		✓				✓	
Certificate II in Rural Operations	✓									
BUSINESS AND FINANCE										
Certificate III in Account Administration*		✓								
Certificate II in Applied Digital Technologies		✓	✓							
Certificate III in Business		✓	✓					✓		
Certificate II in Financial Services		✓								
Certificate II in Workplace Skills				✓			✓	✓		
CREATIVE INDUSTRIES										
Certificate II in Music									✓	
Certificate II in Visual Arts		✓								
Certificate III in Visual Arts									✓	
EDUCATION AND COMMUNITY										
Certificate II in Community Services	✓	✓								✓
Certificate II in Community Services (Early Childhood Focus)						✓				
Certificate II in Community Services (Education Support Focus)								✓		
Certificate III in Early Childhood Education and Care	✓	✓							✓	✓
Certificate III in School Based Education Support	✓	✓	✓	✓			✓	✓	✓	✓
ENGINEERING, TRADES AND RESOURCES										
Certificate II in Autonomous Operations*	✓			✓						
Certificate II in Building and Construction (Brick and Block laying)		✓								
Certificate II in Building and Construction (Carpentry)		✓								
Certificate II in Building and Construction	✓					✓				
Certificate II in Civil Construction		✓								
Certificate II in Engineering Pathways*		✓								
HEALTH, BEAUTY AND FITNESS										
Certificate III in Fitness	✓	✓								
Certificate II in Health Support Services*	✓									
Certificate IV in Preparation for Health and Nursing Studies	✓	✓	✓			✓			✓	✓
Certificate II in Retail Cosmetics	✓	✓								
Certificate II in Salon Assistant	✓	✓				✓				
Certificate II in Sport and Recreation*		✓								
HOSPITALITY, TOURISM AND EVENTS										
Certificate II in Hospitality*	✓	✓							✓	
Certificate II in Kitchen Operations*	✓									
Certificate II in Retail Services		✓								
Certificate II in Tourism*	✓	✓		✓						

*South Regional TAFE is transitioning this qualification to the new training package in 2024

What is the Pre-Apprenticeship in Schools program?

The Pre-Apprenticeships in schools (PAIS) program is a fantastic opportunity for students who are enrolled in the Western Australian Certificate of Education (WACE), to be one step ahead of other young people who want to undertake an apprenticeship.

It is a school-based training program and is intended as a transition from school to an apprenticeship. It provides an introduction into the apprenticeship opportunities within various trades. Training commences with a mixture of College based training and actual work experience within the industry of choice. During this stage students must continue attending school, undertake units of competency within the program whilst attending SR TAFE and be linked to an employer for work placement throughout the duration of the program, giving students exposure to the industry.



Why apply for the Pre-Apprenticeship in Schools program?

- Students can undertake training within a desired industry while still completing their Western Australian Certificate of Education (WACE). The program provides subject equivalence towards a student's WACE
- Enables students to make career decisions and provides pathways to an apprenticeship
- Students receive credits for successful completion of units of competency undertaken and
- A reduction in term may be considered if the student is successful in obtaining an apprenticeship.

Work Placement

Some programs include work placements, to support the learning program. Each course in the booklet includes the work placement requirements. A requirement of the program is completing a logbook of each day's attendance and summary of work tasks. You are required to submit your logbook at regular intervals throughout your course for validation. Students will be provided with more information about any Work placement at the commencement of the course. Students are responsible for organising their own transport to and from the workplace.

Please note: Some of the pre-apprenticeship courses can require additional workplace hours that will need to be completed in the student's own time.



Certificate II in Automotive Servicing Technology (Light Vehicle Servicing Pre-Apprenticeship)

National ID:
AUR20520

State ID:
AC33

Location:
Albany, Bunbury

This course is a competitive course and will require an interview

By the time you have finished this qualification, you will know your radiator from your regulator and be able to get yourself an Apprenticeship in the automotive industry.

This qualification will provide students with practical skills and knowledge used in the light vehicle automotive mechanical trades, including conducting servicing operations, inspecting and servicing engines, steering and suspension systems, repairing single electrical circuits, using, and maintaining workplace tools and equipment. You will also learn how to apply safe work practices and apply basic automotive troubleshooting processes and much more.

Location	Albany, Bunbury
Day	Thursday and Friday
Duration	Four (4) terms
Course Requirements	Personal protective equipment (PPE) (Safety glasses, steel cap boots, long work wear trousers and collared work wear shirt) Pens, pencils and A4 file Course requirements will be provided with your offer
Further Study Pathways	Certificate III in Light Vehicle Mechanical Technology Certificate III in Automotive Electrical Technology
Work Placement Hours	150 hours of work placement
Job Opportunities	Apprenticeship in the Automotive Industry



Certificate II in Automotive Servicing Technology (Heavy Vehicle Servicing Pre-Apprenticeship)

National ID:
AUR20520

State ID:
AC34

Location:
Bunbury

This course is a competitive course and will require an interview

Get geared up to work with big gears. By the time you have finished this qualification you will be in a good position to get yourself an Apprenticeship in automotive industry.

This qualification will provide students with practical skills and knowledge used in the heavy vehicle automotive mechanical trades, including conducting servicing operations, inspecting and servicing engines, steering and suspension systems, repairing single electrical circuits, using and maintaining workplace tools and equipment. You will also learn how to apply safe work practices and apply basic automotive troubleshooting processes and much more.

Location	Bunbury
Day	Thursday and Friday
Duration	Four (4) terms
Course Requirements	Personal protective equipment (PPE) (Safety glasses, steel cap boots, long work wear trousers and collared work wear shirt) Pens, pencils and A4 file Course requirements will be provided with your offer
Further Study Pathways	Certificate III in Heavy Commercial Vehicle Mechanical Technology
Work Placement Hours	150 hours of work placement
Job Opportunities	Apprenticeship in Automotive Industry



Certificate II in Building and Construction (Pathway - Trades) (Painting & Decorating Pre-Apprenticeship)

National ID:
52893WA

State ID:
AD10

Location:
Bunbury

This course is a competitive course and will require an interview

Painting and Decorating is known as a finishing trade, encompassing both residential and commercial areas

It can include new constructions as well as restoring historically significant buildings. Many employers prefer Apprenticeship applicants to have completed a Pre-Apprenticeship. This course will give you the skills, knowledge, and behaviours to prepare you for a future Apprenticeship position, and a flying start in learning the trade.

You will learn painting techniques; how to interpret plans, prepare surfaces correctly, measure and calculate the right number of materials for the job, work with scaffolding safely at heights and workplace health and safety.

Location	Bunbury
Day	Thursday and Friday
Duration	Three (3) terms
Course Requirements	Personal protective equipment (PPE) (Safety glasses, steel cap boots, long work wear trousers and collared work wear shirt) Pens, pencils and A4 file Course requirements will be provided with your offer
Further Study Pathways	Certificate III in Painting and Decorating
Work Placement Hours	150 hours of work placement
Job Opportunities	Apprenticeship in the Painting and Decorating Industry



Certificate II in Electrotechnology (Career Start) (Electrotechnology Pre-Apprenticeship)

National ID:
UEE22020

State ID:
AC54

Location:
Albany, Bunbury, Collie

This course is a competitive course and will require an interview

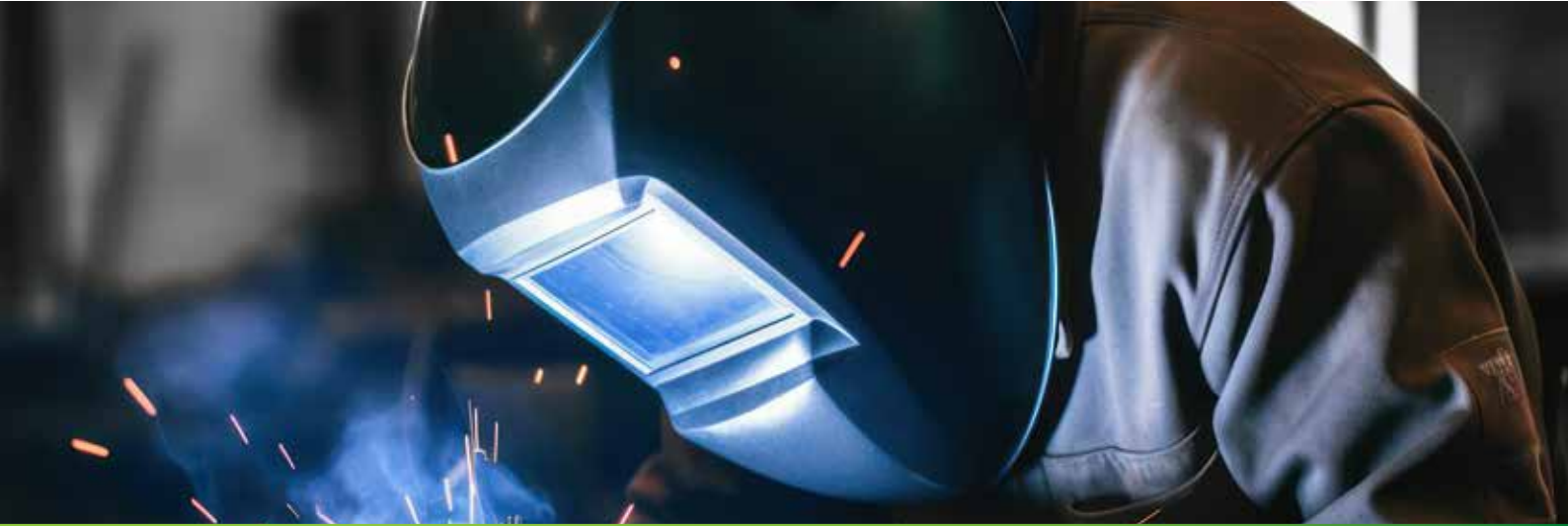
* Collie Senior High School students will receive first preference.

This qualification will prepare you with the skills and knowledge to work in the electrical trade.

When you complete the Certificate II in Electrotechnology (Career Start) (Electrotechnology Pre-Apprenticeship) you will be what employers are looking for as an Apprentice in the electrical, instrumentation or electrical servicing trades.

You will learn skills using electrical tools and equipment, how to work effectively in the electrical industry, conduct routine work activities in an energy sector environment, identify and select components, accessories, and materials for energy sector work activities, solve problems in D/C circuits and follow Occupational Health and Safety policies and procedures.

Location	Albany, Bunbury, Collie*
Day	Thursday and Friday
Duration	Four (4) terms
Course Requirements	<p>Personal protective equipment (PPE) (Safety glasses, steel cap boots, long work wear trousers and collared work wear shirt)</p> <p>Pens, pencils and A4 file</p> <p>Students are required to obtain an electrical training license through Energy Australia which will be at their own cost in the first few weeks of the course. Please note work placement cannot commence until this is obtained.</p> <p>Course requirements will be provided with your offer</p>
Further Study Pathways	Certificate III in Electrotechnology Electrician
Work Placement Hours	150 hours of work placement
Job Opportunities	Apprenticeship in the Electrical Industry



Certificate II in Engineering (Heavy Fabrication Pre-Apprenticeship)

National ID:
MEM20105

State ID:
AA50

Location:
Albany

This course is a competitive course and will require an interview

South Regional TAFE is transitioning this qualification to the new training package in 2024

This course provides students with skills in heavy metal fabrication, providing candidates with the opportunity to make an informed decision as to what career path they may take.

Employers are looking for applicants with the foundation skills and knowledge. This course will ensure students have a clear understanding of the fundamentals, including measure, calculate and use tools, draw, and interpret sketches and work health and safety requirements. Successful completion of this qualification provides you with the opportunity to become a trade's assistant or gain an Apprenticeship in the metal fabrication, fitting & machining area.

Location	Albany
Day	Thursday and Friday
Duration	Four (4) terms
Course Requirements	Personal protective equipment (PPE) (work gloves and safety glasses; clear and tinted, steel capped boots, collared work wear shirt and long work wear pants) Pens, pencils and A4 file Text book Course requirements will be provided with your offer
Further Study Pathways	Certificate III in Engineering – Mechanical Trade Certificate III in Engineering – Fabrication Trade
Work Placement Hours	150 hours of work placement
Job Opportunities	Apprenticeship in the Engineering Industry Trades Assistant



Certificate II in Kitchen Operations (Commercial Cookery/Patisserie Pre-Apprenticeship)

National ID:
SIT20416

State ID:
AB10

Location:
Bunbury, Margaret River

This course is a competitive course and will require an interview

South Regional TAFE is transitioning this qualification to the new training package in 2024

This qualification will give you the practical skills to work in kitchens with a defined range of food preparation and cookery skills, under direct supervision from industry professionals.

Skills include teamwork, safe work practices, hygienic practices, correct food preparation and maintaining the quality of perishable items.

Location	Bunbury, Margaret River
Day	Bunbury: Thursday and Friday Margaret River: TBC
Duration	Four (4) terms
Course Requirements	Chef uniform, steel capped boots Chef's knife/ tool set Pens, pencils and A4 file Course requirements will be provided with your offer
Further Study Pathways	Certificate III in Commercial Cookery Certificate III in Patisserie
Work Placement Hours	150 hours of work placement
Job Opportunities	Work in kitchens across restaurants, hotels, cafes, care facilities and schools. Kitchen/Cook's Assistance Short Order Fast Food



Certificate II in Plumbing (Plumbing Pre-Apprenticeship)

National ID:
52887WA

State ID:
AC56

Location:
Albany

This course is a competitive course and will require an interview

South Regional TAFE is transitioning this qualification to the new training package in 2024

Does your career pipe dream involve real pipes?

Complete the Certificate II in Plumbing (Plumbing Pre-Apprenticeship) and you will be what employers are looking for as an Apprentice plumber, roof plumber or gasfitter.

This course will provide you with the practical skills and knowledge required for a career in the plumbing and servicing industry. You will learn skills in basic plumbing, how to weld using oxy-acetylene and how to cut and join sheet metal.

Location	Albany
Day	Friday
Duration	Four (4) terms
Course Requirements	Personal protective equipment (PPE) (steel capped boots, safety glasses, long work wear trousers & collared work wear shirt) Pens, pencils and A4 file Text book Course requirements will be provided with your offer
Further Study Pathways	Certificate III in Plumbing
Work Placement Hours	150 hours of work placement
Job Opportunities	Apprenticeship in the Plumbing Industry

VET in School

Course Offerings





Certificate III in Advanced Wool Handling

National ID:
AHC33116

State ID:
BDA2

Location:
**WA College of Agriculture Narrogin,
Harvey, Denmark, Cunderdin**

Develop the skills to help you get ahead in the industry.

On completion of this course, you will have the skills and knowledge to handle wool and work in a shearing shed including penning sheep, performing board duties, pressing wool, and preparing sheep for shearing and crutching. Students will also learn about effective communication, responding to emergencies and safety in the workplace.

Location	WA College of Agriculture Narrogin, Harvey, Denmark, Cunderdin
Day	Timetabled by schools
Duration	Four (4) terms
Course Requirements	Sturdy boots Long sleeve cotton work shirt and long cotton work pants Pens, pencils & A4 file Course requirements will be provided with your offer
Further Study Pathways	Certificate IV in Wool Classing
Job Opportunities	Livestock Production Cropping Mixed Farming



Certificate II in Agriculture

National ID:
AHC20116

State ID:
BC27

Location:
Esperance, Manjimup

South Regional TAFE is transitioning this qualification to the new training package in 2024

This qualification provides students with skills and knowledge required to enter the agricultural industry and work under supervision in a farm environment.

Students undertaking the Certificate II qualification develop a diverse range of practical skills which may enhance their employment prospects and importantly allow them to contribute positively to the agriculture sector.

Location	Esperance, Manjimup
Day	Esperance: TBC Manjimup: Wednesday
Duration	Esperance: Six (6) terms Manjimup: Seven (7) Terms
Course Requirements	Personal protective equipment (PPE) (sun hat, sunglasses, steel capped boots, long sleeved hi-vis cotton work shirt and long cotton work pants. Hi-vis vest required for winter) Water bottle Pens, pencils, A4 files Calculator Course requirements will be provided with your offer
Further Study Pathways	Certificate III in Agriculture
Job Opportunities	Live Stock Production Cropping Mixed Farming



Certificate III in Agriculture

National ID:
AHC30116

State ID:
BCW6

Location:
Manjimup

South Regional TAFE is transitioning this qualification to the new training package in 2024

When you completed this course, you will be ready for a career in agriculture.

The qualification enables individuals to select a livestock production, horticulture or livestock context as a job focus or, in the case of mixed farming enterprises, both horticulture and livestock.

You will have the skills and knowledge to perform tasks in a variety of contexts, which involve some judgement in selecting equipment and services.

Location	Manjimup
Day	Year11:Thursday
Duration	Seven (7) terms
Course Requirements	<p>Personal protective equipment (PPE) (sun hat, sunglasses, steel capped boots, long sleeved hi-vis cotton work shirt and long cotton work pants. Hi-vis vest required for winter)</p> <p>Water bottle</p> <p>Pens, pencils, A4 files</p> <p>Calculator</p> <p>Course requirements will be provided with your offer</p>
Further Study Pathways	<p>Certificate IV in Agriculture</p> <p>Certificate IV in Horticulture</p>
Job Opportunities	<p>Livestock Production</p> <p>Cropping</p> <p>Mixed Farming</p>



Certificate II in Conservation and Ecosystem Management

National ID:
AHC21020

State ID:
BGH1

Location:
Bunbury

This course is a competitive course and will require an interview

Have you got a passion for conservation and the environment?

Get started on your career in conservation and ecosystem management with this entry level course. During this qualification you will learn the practical skills and knowledge to assist with a range of tasks to maintain and restore natural, cultural places and farmland.

You will study a range of subjects which include working with plants and animals, construction and maintenance, using machinery and equipment, and managing resources. You will be able to focus your studies in different areas which include lands, parks and wildlife, natural area restoration and management, weed management and vertebrate pest management.

Location	Bunbury
Day	Thursday and Friday
Duration	Three (3) terms
Course Requirements	<p>Personal protective equipment (PPE) (sun hat, sunglasses, steel capped boots, long sleeved hi-vis cotton work shirt and long cotton work pants. Hi-vis vest required for winter)</p> <p>Water bottle</p> <p>Pens, pencils, A4 clipboard and 2x A4 files</p> <p>Calculator</p> <p>Course requirements will be provided with your offer</p>
Further Study Pathways	<p>Certificate III in Conservation and Ecosystem Management</p> <p>Certificate IV in Conservation and Ecosystem Management</p>
Job Opportunities	<p>Park Ranger</p> <p>Conservation Officer</p>



Certificate II in Horticulture

National ID:
AHC20416

State ID:
BDE6

Location:
Bunbury, Busselton, Denmark, Margaret River

This course is a competitive course and will require an interview

South Regional TAFE is transitioning this qualification to the new training package in 2024

Do you enjoy working outdoors?

This entry level courses will help guide you through the basics of horticultural industry. If you have an interest in learning about growing and propagating plants, maintaining gardens and nurseries, landscaping, and general horticultural practices this course is for you.

Horticulture is one of the fastest growing industries in Australia with the sector playing a key role in delivering economic, social, and environmental value.

Location	Bunbury, Busselton, Margaret River, Denmark - Apply directly with campus
Day	Bunbury: Thursday and Friday Busselton: Friday Denmark: Thursday Margaret River: Monday
Duration	Bunbury, Busselton and Denmark : Three (3) terms Margaret River: Four (4) terms
Course Requirements	Personal protective equipment (PPE) (sun hat, sunglasses, steel capped boots, long sleeved hi-vis cotton work shirt and long cotton work pants. Hi-vis vest required for winter) Water bottle Pens, pencils, A4 files, calculator Course requirements will be provided with your offer
Further Study Pathways	Certificate III in Horticulture Certificate IV in Horticulture Diploma of Horticulture Certificate III in Agriculture
Job Opportunities	Entry-level employment in the Horticulture or Agriculture Industry

Certificate II in Rural Operations

National ID:
AHC21216

State ID:
BDE2

Location:
Albany

This course is a competitive course and will require an interview

This qualification will provide you with the basic practical skills and knowledge in a range of industries.

You will have a general introduction to learn a more about agriculture, gardening, landscaping, and the natural environment.

This hands-on course will teach you how to:

- Operate basic machinery safely
- Assist with landscape construction by building fences & laying paving
- Recognise Flora and Fauna from local region and maintain habitats
- Create and maintain plant displays

Location	Albany
Day	Friday
Duration	Three (3) terms
Course Requirements	Personal protective equipment (PPE) sun hat, sunglasses, steel capped boots and long cotton work pants (no hooded tops) Pens, pencils, , A4 file Calculator Course requirements will be provided with your offer
Further Study Pathways	Certificate II or III in Agriculture Certificate II or III in Conservation and Ecosystem Management Certificate II or III in Horticulture Certificate III in Landscape construction
Job Opportunities	Entry level employment in the Agriculture, Conservation and Ecosystem, Horticulture or Landscaping Industries



Certificate III in Accounts Administration

National ID:
FNS30317

State ID:
BHU4

Location:
Bunbury

This course is a competitive course and will require an interview

South Regional TAFE is transitioning this qualification to the new training package in 2024

If you have an eye for figures, can think on your feet, and enjoy working with others, then this is an excellent qualification to launch you towards a highly successful and rewarding career.

This course is ideal if you are comfortable working with numbers and financial concepts or have good problem solving and analytical skills. It will introduce you to basic accounting skills and terminology and prepares you for a role as an accounts clerk.

You will learn how to complete clerical tasks such as recording and creating summaries of an organisations' financial transactions, processing journal entries, completing payroll and bank receipts and preparing, processing, and maintaining financial records.

Location	Bunbury
Day	Thursday and Friday
Duration	Two (2) terms
Course Requirements	Textbooks, approximately \$300 Pens, pencils, note paper and earphones/headphones with microphone (please note that Bluetooth devices do not work with the TAFE computers) Course requirements will be provided with your offer
Further Study Pathways	Certificate IV in Accounting and Bookkeeping
Job Opportunities	Accounts Officer Cost Clerk Accounts Clerk



Certificate II in Applied Digital Technologies

National ID:
ICT20120

State ID:
BGJ3

Location:
Bunbury, Busselton

This course is a competitive course and will require an interview

When you complete this course, you will have made a start towards a career in information technology or be ready for employment using a range of technologies.

Students will gain the practical skills and knowledge that enable them to operate a computer, perform basic troubleshooting, and use software applications which include packages for word processing, spreadsheets, databases, presentation packages, internet, email, and digital media.

Location	Bunbury, Busselton
Day	Bunbury: Thursday and Friday Busselton: Friday
Duration	Bunbury: Two (2) terms Busselton: Three (3) terms
Course Requirements	Pens, pencils, paper, A4 file, USB Course requirements will be provided with your offer
Further Study Pathways	Certificate III in Information Technology
Job Opportunities	Pathway into employment in the IT or Business Industry



Certificate III in Business

National ID:
BSB30120

State ID:
BFS5

Location:
Bunbury, Busselton, Manjimup

This course is a competitive course and will require an interview

Upon completion of this course, you will be ready for a career in business with this qualification reflecting the role of individuals in a variety of Business Services job roles.

This course is designed to teach students the skills and knowledge to conduct a range of routine procedural, clerical, administrative or operational tasks that require technology and business skills. Students will learn how to apply broad range of competencies using discretion, judgement, and relevant theoretical knowledge. They may provide technical advice and support to a team.

Location	Bunbury, Busselton, Manjimup
Day	Bunbury: Thursday and Friday Busselton: Thursday Manjimup: Wednesday
Duration	Bunbury: Three (3) terms Busselton: Three (3) terms Manjimup: Seven (7) terms
Course Requirements	Pens, pencils, USB and A4 file Access to computer required Course requirements will be provided with your offer
Further Study Pathways	Certificate IV in Business
Job Opportunities	Receptionist Data Entry Operator Administration Assistant Customer Service Officer



Certificate II in Financial Services Upgrade Program

National ID:
FNS20210

State ID:
BGX7

Location:
Bunbury

The upgrade program is available for students that have completed the **BSB20120 Certificate II in Workplace Skills**.

Students receive unit credits in general for four units leaving only four units to complete to achieve the FNS20120 Certificate II in Financial Services.

The VETdSS program is available through classroom delivery. This is an entry level qualification; it is intended to address the need for increased financial literacy and basic financial skills of entrants wishing to build potential pathways into the industry. Graduates at this level will have theoretical and practical knowledge and skills for skilled work and/or further learning.

Location	Bunbury
Day	Thursday and Friday
Duration	One (1) term
Course Requirements	Resource books are to be purchased by the students at their expense if required. Pens, pencils, note paper and earphones/headphones (please note that Bluetooth devices do not work with the TAFE computers) Course requirements will be provided with your offer
Further Study Pathways	Certificate III in Accounts Administration
Job Opportunities	Roles in business which offer financial service such as Receptionist, Bank Clerk, Loan Assistant Customer Service Officer, Data Entry Operator



Certificate II in Workplace Skills

National ID:
BSB20120

State ID:
BFT1

Location:
Collie, Katanning, Manjimup

This qualification reflects the role of individuals in a variety of entry-level Business Services job roles.

This qualification also reflects the role of individuals who have not yet entered the workforce and are developing the necessary skills in preparation for work.

These individuals carry out a range of basic procedural, clerical, administrative or operational tasks that require self-management and technology skills. They perform a range of routine tasks using limited practical skills and fundamental operational knowledge in a defined context. Individuals in these roles work under direct supervision.

Location	Collie, Katanning, Manjimup
Day	Collie: Thursday and Friday Katanning: Tuesday Manjimup: Friday
Duration	Collie: Two (2) terms Katanning: Four (4) terms Manjimup: Four (4) terms
Course Requirements	Pens, paper, files, USB Textbooks Course requirements will be provided with your offer
Further Study Pathways	Certificate III in Business Certificate III in Accounts Administration
Job Opportunities	Clerical Worker Administration Officer Data Entry Operator Reception



Certificate II in Music

National ID:
CUA20620

State ID:
BGV8

Location:
Margaret River

Gain the practical knowledge to enhance your musical and production skills.

This certificate introduces basic musical and sound concepts and provides students with the practical skills and knowledge to enhance their current musical skills for performance purposes. Students can choose to learn skills that enable them to play music or sing, develop a demo recording, use technical equipment and computers, record and transform sound and prepare for a performance.

Location	Margaret River
Day	Monday
Duration	Three (3) terms
Course Requirements	Pens, pencils, paper and A4 file Course requirements will be provided with your offer
Further Study Pathways	Certificate III in Music
Job Opportunities	Road Crew Assistant Recording Assistance Performer at local community level



Certificate II in Visual Arts

National ID:
CUA20720

State ID:
BGS4

Location:
Bunbury

This course is a competitive course and will require an interview

If you have an interest in creating and the art making processes and practices, this entry level course will help guide you through the basics of the industry.

This qualification reflects the role of individuals aiming to develop basic creative

skills and techniques that underpin visual art and craft practises for use in different visual art, crafts, and design environments.

The Creative Arts is a truly diverse industry, and this sector plays a significant role in the community contributing to the convergence of creative individual minds and delivering social, environmental, and cultural value.

Location	Bunbury
Day	Thursday and Friday
Duration	Three (3) terms
Course Requirements	Pens, paper, kneadable eraser, glue stick USB Scissors, Stanley Knife, 30cm Metal Ruler Course requirements will be provided with your offer
Further Study Pathways	Certificate III in Visual Arts Certificate IV in Visual Arts
Job Opportunities	Ceramic Studio Trainee Community Arts Workshop Assistant



Certificate III in Visual Arts

National ID:
CUA31120

State ID:
BGV9

Location:
Margaret River

Gain technical skills to explore your creativity, learn the skills to use your creative abilities and develop a better understanding of visual art techniques.

If you studied arts at school or think you have the creative skills to make it in the art world, this course will help you develop your artistic and business skills to set yourself up in the creative arts sector.

You will learn skills in various media including:

- Drawing
- Textiles
- Painting
- 2D and 3D design
- Printmaking
- Art history and theory
- Sculpture

Location	Margaret River
Day	Combination of two days Tuesday/Wednesday/Thursday
Duration	Eight (8) terms
Course Requirements	Pens, pencils and A4 file Course requirements will be provided with your offer
Further Study Pathways	Certificate IV in Visual Arts
Job Opportunities	Ceramic Studio Trainee Community Arts Workshop Assistant



Certificate II in Community Services

National ID:
CHC22015

State ID:
AWJ7

Location:
Albany, Bunbury, Narrogin

This course is a competitive course and will require an interview

Are you enthusiastic about helping people? Not sure where to begin?

Our Certificate II in Community Services gives you real-life exposure to the diversity of community care and support services in your local community – youth, aged, disability, health, and social services. It is your entry point in learning how the community service and care sector operate and how it supports clients with a diverse range of needs. You will work on a specific project from idea to implementation, to help support the development of your skills needed to successfully work in the community care sector, work in a team environment and pursue further training.

Location	Albany, Bunbury, Narrogin
Day	Albany: Thursday Bunbury: Thursday and Friday Narrogin: Wednesday
Duration	Albany and Narrogin: Four (4) terms Bunbury: Two (2) terms
Course Requirements	Pens, paper, files, USB, 4x A4 document wallets Notebook Student to purchase Polo T-shirt (details provided prior to commencement) Course requirements will be provided with your offer
Further Study Pathways	Certificate III in Community Services
Job Opportunities	Entry level employment across the community services sector or continued study



Certificate II in Community Services (Early Childhood Education and Care Focus)

National ID:
CHC22015

State ID:
AWJ7

Location:
Esperance

This course is a competitive course and will require an interview

Imagine being able to make a difference to people's lives every day you work.

Begin your journey towards a rewarding career in Community Services with this introductory program.

This qualification will provide students with the practical skills and knowledge to participate in the community, encourage and assist individuals and community groups to identify their needs.

Students will also develop skills in communication, information provision and processing, administration support, networking, and group support.

Location	Esperance
Day	Esperance: Monday
Duration	Esperance: Four (4) terms
Course Requirements	<p>Pens, paper, files, USB Notebook</p> <p>Student to purchase Polo T-shirt (details provided prior to commencement)</p> <p>Access to a computer is required</p> <p>Course requirements will be provided with your offer</p>
Further Study Pathways	<p>Certificate III in Community Services</p> <p>Certificate III in Early Childhood Education and Care</p>
Job Opportunities	Entry level employment across the community services sector or continued study



Certificate II in Community Services (Education Support Focus)

National ID:
CHC22015

State ID:
AWJ7

Location:
Manjimup

Imagine being able to make a difference to people's lives every day you work.

Begin your journey towards a rewarding career in Community Services with this introductory program.

This qualification will provide students with the practical skills and knowledge to participate in the community, encourage and assist individuals and community groups to identify their needs.

Students will also develop skills in communication, information provision and processing, administration support, networking, and group support.

Location	Manjimup
Day	Thursday
Duration	Four (4) terms
Course Requirements	Pens, paper, files, USB, Notebook Student to purchase Polo T-shirt (details provided prior to commencement) Course requirements will be provided with your offer
Further Study Pathways	Certificate III in Community Services Certificate III in School Based Education Support
Job Opportunities	Entry level employment across the community services sector or continued study



Certificate III in Early Childhood Education and Care

National ID:
CHC30121

State ID:
BGY3

Location:
Albany, Bunbury, Margaret River, Narrogin

This course is a competitive course and will require an interview

This course is only available to Year 11 students due to the duration period

If you have a genuine interest and passion for the care and education of children up to the age of five, then this expanding industry is for you.

You will learn how to interact and foster the development of children while working within legal requirements and ensuring the children's health and safety are not at risk. Our qualification will ensure you meet the high standards of education and care of children the industry demands. You will work closely with children from diverse backgrounds and cultures and provide care and support for them in various Early Childhood environments. This qualification is designed to provide a range of practical skills, technical training, and communication skills for a career in early child education and care.

Location	Albany, Bunbury, Margaret River, Narrogin
Day	Albany: Tuesday + 1 day work placement* Bunbury: Thursday and Friday Margaret River: Tuesday and Wednesday Narrogin: Wednesday + 1 day work placement*
Duration	Seven (7) terms, Margaret River Six (6) terms
Course Requirements	Textbooks, pens, pencils and A4 file Uniform for work placement Working with Children card (if over 18) Course requirements will be provided with your offer
Further Study Pathways	Diploma in Early Childhood Education and Care
Work Placement Hours	Minimum of 320 hours of work placement, travel may be required * Work placement is timetabled by the school
Job Opportunities	Early Childhood Educator Nanny/Au pair Playgroup Supervisor Family Day Care Educator



Certificate III In School Based Education Support

National ID:
CHC30221

State ID:
BGY5

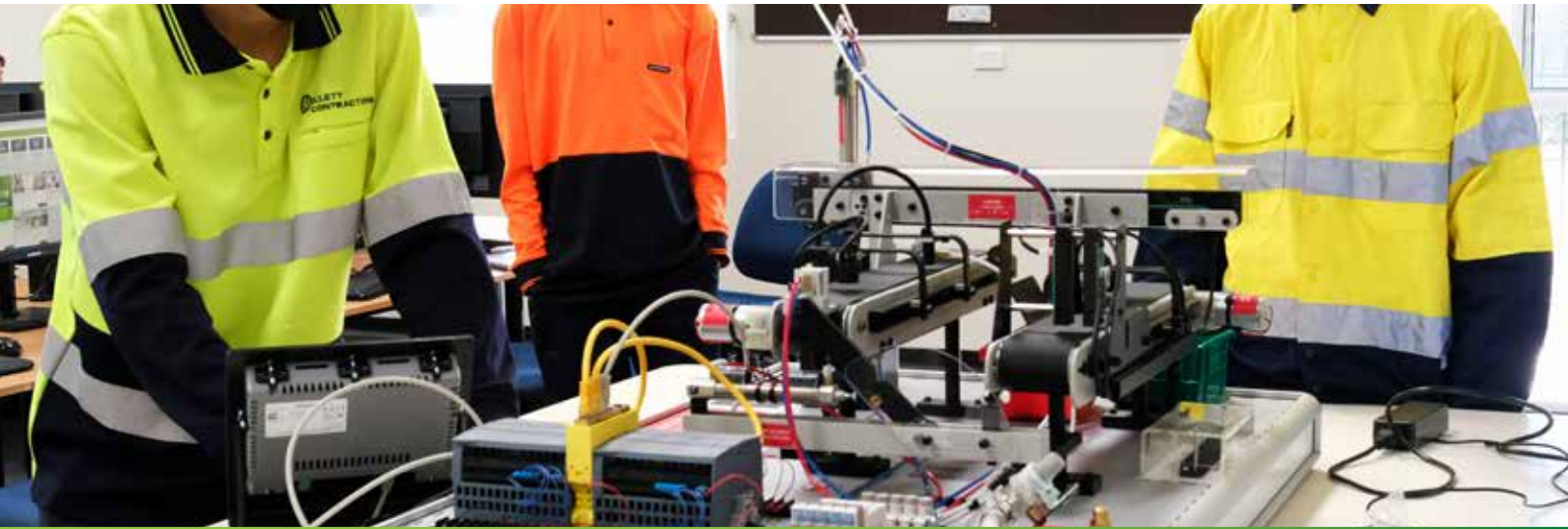
Location:
**Albany, Busselton, Bunbury, Collie, Katanning,
Manjimup, Margaret River, Narrogin**

This course is a competitive course and will require an interview

If you are interested in helping grow the next generation, this qualification will provide you with the practical skills and knowledge to assist the teaching staff in schools and provide care and supervision for children from kindergarten to Year 10.

You will learn how to implement planned education programs, assist students in their learning and development, contribute to the safety and health of students and support students with additional needs. You will also learn how to work with children and young people at risk of harm, work effectively with culturally diverse students, families and co-workers and gain an introductory knowledge into working with children with special needs.

Location	Albany, Busselton, Bunbury, Collie, Katanning, Manjimup, Margaret River, Narrogin
Day	Albany: Tuesday + 1 day work placement* Busselton, Bunbury & Collie: Thursday and Friday, Katanning: Tuesday Manjimup and Margaret River: Wednesday Narrogin: Wednesday + 1 day work placement*
Duration	Albany & Manjimup: Seven (7) terms, Busselton, Bunbury, Collie & Katanning: Three (3) terms, Margaret River: Eight (8) terms, Narrogin: Six (6) terms
Course Requirements	Textbooks, pens, pencils and A4 file Uniform for work placement Course requirements will be provided with your offer
Further Study Pathways	Certificate IV in School Based Education Support
Work Placement Hours	200 hours of work placement, travel may be required * Work Placement is timetabled by the school



Certificate II in Autonomous Workplace Operations

National ID:
52845WA

State ID:
BGO44

Location:
Albany, Collie

This course is a competitive course and will require an interview

*Collie Senior High School students will receive first preference.

South Regional TAFE is transitioning this qualification to the new training package in 2024

This course will assist participants with the knowledge and skills to perform tasks associated with working in an automated workplace.

It will equip prospective workers with the underpinning knowledge and skills to demonstrate necessary awareness of what an autonomous workplace is, how it operates, what unique safety systems are present, how the human-machine interface operates and what, why and how data is used within such workplaces.

It embraces an overview of the historical development of automation, an in-depth coverage of current automation and insight into future extensions.

Location	Albany, Collie*
Day	Albany: Tuesday and Wednesday Collie: Thursday and Friday
Duration	Three (3) terms
Course Requirements	Personal protective equipment (PPE) general purpose gloves, safety glasses, sun hat, sunglasses, steel capped boots and long cotton work pants (no hooded tops) Pens, pencils, A4 file and USB Textbooks Course requirements will be provided with your offer
Further Study Pathways / Job Opportunities	Apprenticeship or Traineeship in the Resources Sector



Certificate II in Building and Construction (Pathway - Trades)

National ID:
52893WA

State ID:
BGS25

Location:
Albany, Esperance

This course is a competitive course and will require an interview

This is a pre-vocational course for learners seeking to gain an Apprenticeship in the construction industry.

You will learn to use manual and power tools, interpret plans, measure, and calculate the right number of materials for the job, work with scaffolding safely at heights and workplace health and safety.

Learners will develop relevant technical, vocational, and interpersonal competencies suitable for further training in construction as well as skills, knowledge and experiences that may be transferable to other industry areas.

Location	Albany, Esperance
Day	Albany: Thursday and Friday Esperance: Wednesday
Duration	Four (4) terms
Course Requirements	Personal protective equipment (PPE) (safety glasses, steel cap boots, long work wear trousers and collared work wear shirt) Pens, pencils, , A4 file Course requirements will be provided with your offer
Further Study Pathways	Certificate III in Carpentry
Work Placement Hours	150 hours of work placement
Job Opportunities	Apprenticeship in the Building and Construction Industry



Certificate II in Building and Construction (Pathway - Trades) (Brick and Block Laying)

National ID:
52893WA

State ID:
BGS25

Location:
Bunbury

This course is a competitive course and will require an interview

If being outdoors and learning a physical trade sounds good to you, a Pre-Apprenticeship in bricklaying and block laying will help you gain the foundation skills and set you on the path to becoming a bricklayer.

Many employers prefer Apprenticeship applicants to have completed a Pre-Apprenticeship.

This course will give you the skills, knowledge, and behaviours to prepare you for a future Apprenticeship position, and a flying start in learning the trade.

You will learn to mix, place and finish concrete, set up concrete mixture to produce mortar mixes, basic levelling procedures, interpret plans, work with scaffolding and workplace health and safety.

Location	Bunbury
Day	Thursday and Friday
Duration	Three (3) terms
Course Requirements	Personal protective equipment (PPE) (safety glasses, steel cap boots, long work wear trousers and collared work wear shirt) Pens, pencils and A4 file Course requirements will be provided with your offer
Further Study Pathways	Certificate III in Brick and Block laying
Work Placement Hours	150 hours of work placement
Job Opportunities	Apprenticeship in the Building and Construction Industry



Certificate II in Building and Construction (Pathway - Trades) (Carpentry)

National ID:
52893WA

State ID:
BGS25

Location:
Bunbury

This course is a competitive course and will require an interview

Do you have a burning desire to work with timber?

When you complete Certificate II in Building and Construction, you will be what employers are looking for as an apprentice Carpenter.

Many employers prefer Apprenticeship applicants to have completed a Pre-Apprenticeship.

This course will give you the skills, knowledge, and behaviours to prepare you for a future Apprenticeship position, and a flying start in learning the trade.

You will learn to use manual and power tools, construct wall frames, install flooring, interpret plans, measure, and calculate the right number of materials for the job, work with scaffolding safely at heights and workplace health and safety.

Location	Bunbury
Day	Thursday and Friday
Duration	Three (4) terms
Course Requirements	Personal protective equipment (PPE) (safety glasses, steel cap boots, long work wear trousers and collared work wear shirt) Pens, pencils and A4 file Course requirements will be provided with your offer
Further Study Pathways	Certificate III in Carpentry
Work Placement Hours	150 hours of work placement
Job Opportunities	Apprenticeship in the Building and Construction Industry



Certificate II in Civil Construction

National ID:
RII20720

State ID:
BGK0

Location:
Bunbury, Busselton

This course is a competitive course and will require an interview

South Regional TAFE is transitioning this qualification to the new training package in 2024
Year 12 students will be given first preference

Students can work towards a Certificate II in Civil Construction plus one machinery ticket during this course.

Students will gain the skills required to work safely to industry standards in WA including interpreting plans, using power tools, operating plant equipment, and undertaking safe excavation.

Industry Partners will provide the machinery to give students real-life experience of the industry.

This program will be held across SRTAFE Bunbury or Busselton campus and a live work site over the duration of course (subject to weather conditions). Transport to the site is included.

Location	Bunbury, Busselton
Day	Thursday and Friday
Duration	Three (3) terms
Course Requirements	Personal protective equipment (PPE) (steel capped boots, long sleeved hi-vis cotton work shirt and long cotton work pants, hat, sunscreen, safety glasses, gloves, and wet weather gear) Pens, pencils and A4 file Course requirements will be provided with your offer
Further Study Pathways	Certificate III in Civil Construction
Job Opportunities	Apprenticeship or Traineeship in the Civil Construction Industry



Certificate II in Engineering Pathways

National ID:

MEM20413

State ID:

J780

Location:

Bunbury

This course is a competitive course and will require an interview

South Regional TAFE is transitioning this qualification to the new training package in 2024

Preparing for a career in an engineering environment.

This course provides students with the greatest portability across two trades (Fitting & Machining and Metal Fabrication) providing candidates with the opportunity to make an informed decision as to what career path they may take.

Employers are looking for applicants with the foundation skills and knowledge, this course will ensure students have a clear understanding of the fundamentals, including measure, calculate and use tools, draw, and interpret sketches and work health and safety requirements.

Location	Bunbury
Day	Thursday and Friday
Duration	Three (3) terms
Course Requirements	<p>Personal protective equipment (PPE) (work gloves and safety glasses; clear and tinted, steel capped boots, collared work wear shirt and long work wear pants)</p> <p>Pens, pencils and A4 file</p> <p>Course requirements will be provided with your offer</p>
Further Study Pathways	<p>Certificate III in Engineering – Mechanical Trade</p> <p>Certificate III in Engineering – Fabrication Trade</p>
Job Opportunities	<p>Trade's Assistant</p> <p>Apprenticeship in Metal Fabrication</p> <p>Apprenticeship in Fitting and Machining</p> <p>Apprenticeship in Automotive Trade Area</p>



Certificate III in Fitness

National ID:
SIS30321

State ID:
BHE5

Location:
Albany, Bunbury

This course is a competitive course and will require an interview

Preference is given to students who have completed either a Certificate II in Coaching or Sport and Recreation. Experience within the Fitness industry is desirable but not essential.

This qualification reflects the role of instructors who perform a range of activities and functions within the fitness industry.

They work independently with some level of autonomy in a controlled environment such as fitness, leisure, aquatic and community centres where risks are managed through pre-existing risk assessment and hazard control processes.

Individuals specialise in Group Exercise Instruction deliver exercise sessions designed for participation by a group of clients with a mix of ages/fitness levels. Sessions may be freestyle, pre-choreographed or circuit style. These individuals instruct and demonstrate complete exercise sessions to groups with limited individual interaction.

Individuals who specialise in Gym Instruction provide individually tailored client assessments, provide technique correction as needed, and develop and demonstrate programs. They also provide supervision of a facility or service, keep equipment clean, tidy, and well maintained, and manage various customer inquiries.

Location	Albany, Bunbury
Day	Albany: Friday Bunbury: Thursday and Friday
Duration	Albany: Four (4) terms Bunbury: Three (3) terms
Course Requirements	Pens, pencils, A4 file & USB Sport specific footwear and appropriate clothing for physical activity South Regional TAFE sport shirt Clipboard and whistle Course requirements will be provided with your offer
Further Study Pathways	Certificate IV in Fitness
Job Opportunities	Group Fitness Instructor Aqua Instructor



Certificate II in Sport and Recreation

National ID:
SIS20115

State ID:
AYX0

Location:
Bunbury

This course is a competitive course and will require an interview

South Regional TAFE is transitioning this qualification to the new training package in 2024. Experience within the Fitness industry is desirable but not essential.

Set yourself on the path to a career in the sport and recreation industry with this entry-level qualification.

Gain the skills and knowledge to effectively provide support in sport and recreation programs.

During this course students develop basic functional knowledge and skills for work in customer contact positions in the sport or community recreation industry. These individuals are competent in a range of administrative activities and functions within a team and under supervision.

Location	Bunbury
Day	Thursday and Friday
Duration	Two (2) terms
Course Requirements	Pens, pencils, A4 file & USB Sport specific footwear and appropriate clothing for physical activity South Regional TAFE sport shirt Clipboard, whistle Course requirements will be provided with your offer
Further Study Pathways	Certificate III in Fitness
Job Opportunities	Sport and Recreation Centres Leisure and Aquatic Centres Assisting with the conduct of Recreation Activities



Certificate II in Health Support Services

National ID:
HLT23215

State ID:
AYY2

Location:
Albany

This course is a competitive course and will require an interview

South Regional TAFE is transitioning this qualification to the new training package in 2024

The course will enable you to work in the health or aged care sector in a variety of different environments.

Throughout the course you will gain the knowledge and hands-on practical skills to work effectively with others in a team environment, communicate in the workplace and apply workplace health and safety and infection control practices. In addition, you will gain a range of skills that will enable you to work as a member of a team that provides support for the effective functioning of health services.

Location	Albany
Day	Tuesday
Duration	Four (4) terms
Course Requirements	Pens, pencils, A4 file and USB Course requirements will be provided with your offer
Further Study Pathways	Certificate III in Health Service Assistance
Job Opportunities	Hospital Assistant Patient Services Assistant Catering Staff Ward Assistant



Certificate IV in Preparation for Health and Nursing Studies

National ID:
52895WA

State ID:
BGS66

Location:
**Albany, Bunbury, Busselton, Esperance,
Margaret River, Narrogin**

This course is a competitive course and will require an interview

Interested in a career of caring and lifesaving opportunities?

On successful completion of this course students will have the opportunity to either further their studies in Enrolled or Registered Nursing.

This course will give you a sound knowledge about the human body and health, as well as the study skills to support your further learning. You will learn about anatomy, physiology, medical terminology, applied mathematics, physics, chemistry and study skills.

Students will also develop an understanding on how microbiology is related to health care and the use of effective academic skills, including word-processed presentation of work.

Location	Albany, Bunbury, Busselton, Esperance, Margaret River, Narrogin
Day	Albany: Year 11- Friday, Year 12-Thursday and Friday Bunbury, Busselton: Thursday and Friday Esperance: Monday and Wednesday Margaret River: Monday Narrogin: Wednesday
Duration	Albany Yr 12, Bunbury, Busselton, Esperance: Three (3) terms Albany Y11, Narrogin: Seven (7) terms Margaret River: Four (4) terms
Course Requirements	Pens, pencils, A4 file, calculator, textbooks and workbooks Course requirements will be provided with your offer
Further Study Pathways	Certificate III in Health Services Assistance, including Acute Care Certificate IV in Allied Health Diploma of Nursing



Certificate II in Retail Cosmetics

National ID:
SHB20121

State ID:
BHJ6

Location:
Albany, Bunbury

This course is a competitive course and will require an interview

Do you have a passion for working with people and making them feel good about themselves?

There are many opportunities that can lead to a rewarding career in the beauty or complementary therapies field.

This entry level qualification provides you with a range of skills to work in settings that provide direct services for clients. Under the supervision of industry professionals, you will acquire the skills and knowledge required to consult with clients, analyze face and skin, and demonstrate how to apply make-up products to suit each individual client's needs or make-up brief.

Location	Albany, Bunbury
Day	Albany: Tuesday and Friday Bunbury: Thursday and Friday
Duration	Four (4) terms
Course Requirements	Pens, pencils, A4 file & USB Make up brush kit/ linen (prices to be confirmed prior to commencement) Course requirements will be provided with your offer
Further Study Pathways	Certificate III in Beauty Services Certificate IV in Beauty Therapy
Job Opportunities	Retail Sales Assistant Hairdressing Salons Retail Outlets Department Stores



Certificate II in Salon Assistant

National ID:
SHB20216

State ID:
BAA3

Location:
Albany, Bunbury, Esperance

This course is a competitive course and will require an interview

Are you ready to have the skills to impress potential employers as a salon assistant, on your way to becoming a hairdresser.

This preparatory qualification ensures students gain basic skills and knowledge used in hairdressing salons including shampooing, maintaining hairdressing tools, scheduling appointments, merchandising and workplace health and safety.

Students will be under direct supervision and guidance of hairdressers who manage the client service. The combined skills and knowledge do not provide for a job outcome as a hairdresser; however, this qualification is intended to prepare individuals for further training.

Location	Albany, Bunbury, Esperance
Day	Albany: Friday Bunbury: Thursday and Friday Esperance: Thursday
Duration	Albany: Four (4) terms Bunbury: Two (2) terms Esperance: Four (4) terms
Course Requirements	Pens, pencils and A4 file Uniform Hairdressing kit (price to be confirmed prior to commencement)
Further Study Pathways	Certificate III in Hairdressing



Certificate II in Hospitality

National ID:
SIT20316

State ID:
AZW1

Location:
Albany, Bunbury, Margaret River

South Regional TAFE is transitioning this qualification to the new training package in 2024

If you like working with people from all walks of life and like to travel, a hospitality qualification will give you skills that can take you around the globe.

Gain invaluable knowledge and experience such as barista skills, hospitality, bar skills, restaurant service skills and customer service.

This qualification will assist you to work in organisations such as restaurants, hotels, motels, clubs, pubs, cafes, and coffee shops. Job roles involve customer interaction and using practical skills and basic industry knowledge, working under direct supervision.

Location	Albany, Bunbury, Margaret River
Day	Albany: Thursday Bunbury: Thursday and Friday Margaret River: Friday
Duration	Albany: Four (4) terms Bunbury: Two (2) terms Margaret River: Four (4) terms
Course Requirements	Pens, paper, files, USB Uniform, black closed in shoes Course requirements will be provided with your offer
Further Study Pathways	Certificate III in Hospitality Certificate III in Commercial Cookery
Job Opportunities	Bar attendant, Bottle Shop Attendant Cafe Attendant, Front Office Assistant Gaming Attendant, Porter Room Attendant



Certificate II in Kitchen Operations

National ID:
SIT20416

State ID:
AZW7

Location:
Albany

This course is a competitive course and will require an interview

South Regional TAFE is transitioning this qualification to the new training package in 2024

This program will give you the practical skills to work in kitchens in a defined range of food preparation and cookery skills under direct supervision from industry professionals.

Skills include teamwork, safe work practices, hygienic practices, correct food preparation and maintaining the quality of perishable items.

Location	Albany
Day	Friday
Duration	Four (4) terms
Course Requirements	Chef uniform, steel capped boots Chef's knife/ tool set Pens, pencils and A4 file Course requirements will be provided with your offer
Further Study Pathways	Certificate III in Commercial Cookery Certificate III in Hospitality
Job Opportunities	Working in Restaurants, Hotels, Cafes, care facilities and schools Kitchen/Cook's Assistance, Short Order Fast Food, Canteen Cook Apprenticeship/Traineeship in Cookery



Certificate II in Retail Services

National ID:
SIR20216

State ID:
BAA0

Location:
Bunbury

Gain a competitive advantage, establish valuable skills and basic knowledge in the retail sector.

On completion of this qualification, you will know how to merchandise, market, sell and control stock, customer service, point of sale systems, balancing the register, effective communication, teamwork and theft prevention in retail and wholesale establishments along with knowledge of the global world of sales with online shopping.

As part of this qualification, you will undertake a supervised work placement where you will be able to apply the skills and knowledge you have learned.

Location	Bunbury
Day	Thursday and Friday
Duration	Two (2) terms
Course Requirements	Pens, paper, files, USB Uniform – Polo T-shirt to be purchased Course requirements will be provided with your offer
Further Study Pathways	<ul style="list-style-type: none"> • Certificate III in Business
Job Opportunities	Retail Sales Assistant



Certificate II in Tourism

National ID:
SIT20116

State ID:
AZV4

Location:
Albany, Bunbury, Collie

South Regional TAFE is transitioning this qualification to the new training package in 2024

When you complete this course, you will be ready to enter a career working in the tourism and travel industry.

You will have the skills and knowledge to work effectively with a diverse range of employers including tourist attractions, tour operators, tour guiding, companies, event operators, retail travel agencies, wineries, tour wholesalers, visitor information centres, natural, cultural and heritage sites, caravan park operations and a wide range of small tourism businesses.

This course covers:

- Interacting with customers
- Providing visitor information
- Work processing, internet, and email skills
- Understanding and working with different cultures
- Understanding tourism products and services

Location	Albany, Bunbury, Collie
Day	Albany: Thursday Bunbury: Thursday and Friday Collie: Thursday and Friday
Duration	Albany: Four (4) terms Bunbury: Two (2) terms Collie: Two (2) terms
Course Requirements	Pens, paper, files, USB Student to purchase a Polo T-shirt (details provided prior to commencement) Course requirements will be provided with your offer
Further Study Pathways	Certificate III in Tourism
Job Opportunities	Open a world of opportunities in the Tourism Industry



Require additional information?

VETdSS Applications

Great Southern 6371 3870 | South West 6371 3070 | Free call 1800 621 445

Email: VETdSS.Applications@srtafe.wa.edu.au

South Regional TAFE Campus Contact

Albany 6371 3870 | VETdSS.Applications@srtafe.wa.edu.au

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Manjimup 6371 3700 | Manjimup@srtafe.wa.edu.au

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